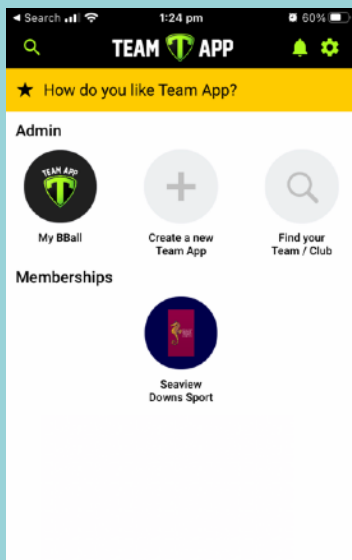


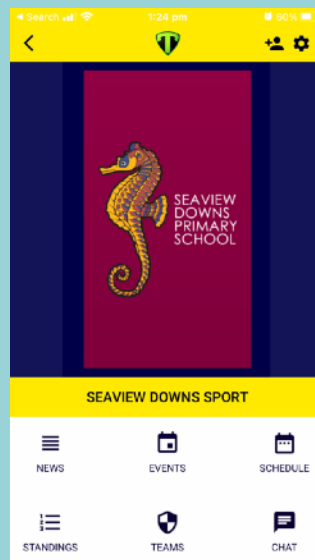
1 Setup the app



Search for **Seaview Downs Sport**

Once added, it will show on the app home screen under **Memberships**

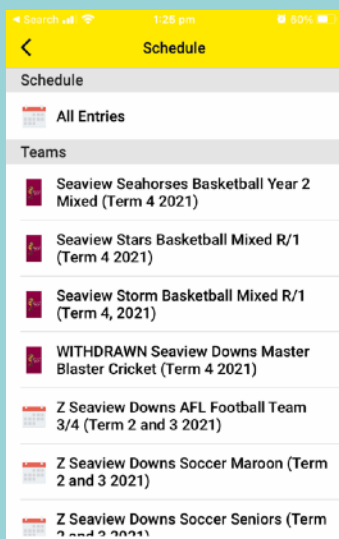
2 Menu & Teams



Your main options are: **TEAMS, SCHEDULE** and **CHAT**

To view the list of players in your team, select **TEAMS**

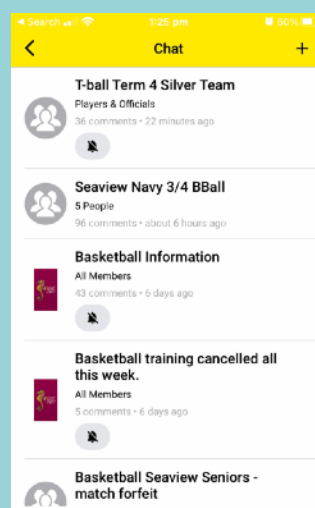
3 Game schedule



You may be able to see upcoming game times in **SCHEDULE**. It will show the sport website within the app where you will need to search for your team.

Best option is to **not** use team app for this but instead bookmark the website/team-schedule to your phone/pc (ask the school for the URL if you don't have it)

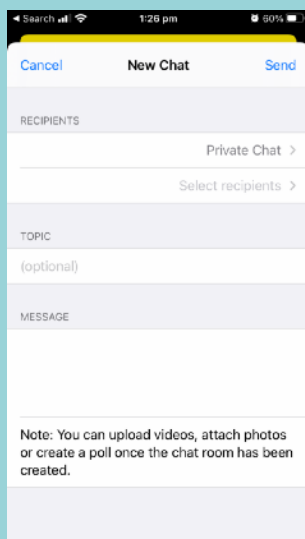
4 Chat - Communications



The **CHAT** menu is how you will communicate with parents, including sending them game times, and receiving attendance from parents. (Make sure the bell icon is mute for other teams.)

Select **CHAT** from the home menu. press the **+** to create a new one for your team.

5 Create your chat group

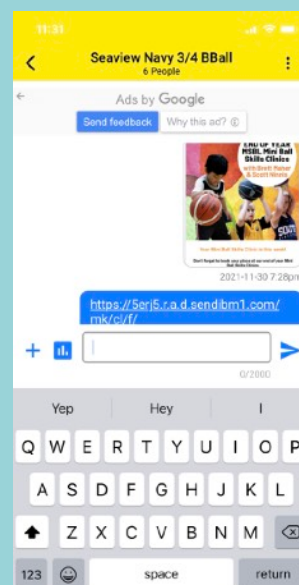


Under **RECIPIENTS**, select **Private Chat**.

Then select the **recipients/parents** (if they have already signed up to TeamApp) to add to your chat group.

Under **TOPIC**, type your team name *ie Seaview yr 3/4 basketball gold*

6 Type, and you're good to go



Add text or screenshots here.

With notifications on, you will receive responses from parents.