



# SEAVIEW DOWNS PRIMARY SCHOOL GOVERNING COUNCIL ANNUAL GENERAL MEETING 2020



Government of South Australia  
Department for Education

**SEAVIEW DOWNS PRIMARY SCHOOL GOVERNING COUNCIL  
ANNUAL GENERAL MEETING  
to be held on TUESDAY 24 March 2020 in the STEM space at 7.00pm.**

We would like to Acknowledge that the land we meet on today is the traditional lands for the Kurna people and that we respect their spiritual relationship with their Country. We also acknowledge the Kurna people as the traditional custodians of the Adelaide region and that their cultural and heritage beliefs are still as important to the living Kurna people today.

**1. OPENING AND WELCOME – Chairperson Dr Pauline Glover**

**1.1. Present and Apologies**

**2. CONFIRMATION OF MINUTES OF PREVIOUS AGM MEETING held Tuesday 26 March 2019.**

**3. Business arising from minutes.**

**4. REPORTS**

The reports will be presented and tabled in a resource document. Chairs of the committees will speak very briefly to their reports and highlight the best achievements.

**4.1 Chairperson’s report – Dr Pauline Glover**

**4.2 Principal’s report – Sam Winters**

**4.3 Finance report – Ant Sheehan**

**4.4 Committees of School businesses**

**4.4.1 Canteen –Dr Pauline Glover**

**4.4.2 Out of School Hours/Vacation Care – Pauline Glover**

**4.4.3 Uniform shop – Michelle Devaliant**

**4.5 Other Committees appointed by Council**

**4.5.1 Parents and Friends/Fundraising –Michelle Devaliant**

**4.5.2 Sports committee – Nina Sheehan**

**5. ELECTION OF SCHOOL COUNCILLORS**

**5.1 Continuing Council members until 2021**

Katrena Roberts, Nina Sheehan, Kristy McRae, Alison Berends, Sally Pavic and Sharon Smith.

**5.2 Council members whose term is complete in 2019**

Antony Sheehan, Sam Hards, Katherine Matthews, Michelle Devaliant

**There are 14 positions to fill.**

**6. ANY OTHER BUSINESS**

**CLOSE OF MEETING.**

The newly elected Council will adjourn for a brief meeting to elect community members to Council and determine office bearers. The first Council meeting for the new Council will be in Term 2, Week 4 commencing at 1900 hours in the staff room.

**As of 23 March 2020 the Annual General meeting was cancelled as a face to face meeting due to restrictions imposed by COVID 19 pandemic and the need to keep everyone safe. In consultation with the Department of Education (Governing Council section) the annual report will be available on the school web site from Wednesday 25 March 2020.**

**The following have nominated or been nominated for a position on Governing Council.**

**Katherine Matthews – 1 year**

**Antony Sheehan – 2 years**

**Iain Stanley – 1 year**

**Lauren Fletcher-Rees – 1 year**

**Natasha Paul – 1 year**

**Aneeta Pillay -2 years**

**The above have been nominated and will be accepted to join Council. Congratulations to these people who have so willingly agreed to serve the school on Council.**

**There are still places available on Council and so please contact Pauline Glover (0408410010) if you would like to be on Council.**

## SEAVIEW DOWNS PRIMARY SCHOOL GOVERNING COUNCIL

### Minutes of the Annual General Meeting held on Tuesday 26<sup>th</sup> March 2019

#### 1. WELCOME AND REGISTER OF ATTENDANCE

The meeting was held in the new STEM space and opened by Pauline Glover (Chairperson) at 7.30pm.

- Acknowledgement of Country
- SDPS Governing Council AGM Report Tuesday 26<sup>th</sup> March 2019 was tabled.

#### 1.1 APOLOGIES / IN ATTENDANCE

<b>In Attendance : School Council</b>	
Pauline Glover (Chairperson)	Sally Pavic
Sam Winters (Principal)	Sophie Carmichael
Nina Sheehan (Deputy Chair)	Michelle Devaliant
Sue Matene	Alison Berends
Carlien Winter	Katherine Matthews
Antony Sheehan	Samantha Hards
Katrena Roberts	Wendy Bowering
Kristy McRae	Richard Bowering
<b>Apologies:</b>	
Mark Dunkin	

#### 2. CONFIRMATION OF MINUTES OF AGM Tuesday 28 March 2018

Moved to accept Minutes: Michelle Devaliant, Seconded: Antony Sheehan

#### 3. BUSINESS FROM MINUTES OF AGM 2018 – Nil Report

## **4. REPORTS**

### **4.1. Chairperson's Report – Pauline Glover – Report tabled**

We have followed department policy in how to report and what format the report needs to be completed in this past year.

She has been busy meeting with local politicians, especially David Speirs, to keep them involved in our school and help it move forward.

We farewelled Des Hurst as Principal, and welcome in 2019 Sam Winters to our school.

All businesses of the school had a good year, continuing to provide high quality services to our school community through OSHC, canteen and Uniform shop.

### **4.2. Principal's Report – Sam Winters - (Prepared by Des Hurst) – Report tabled**

Briefly, highlights for the year.

At the end of Term 2 the new STEM spaces were completed and senior classes moved into their next generation classrooms and a fully equipped STEM lab.

A cooking program has been established in the STEM lab, with canteen staff supporting preparation, cleaning and sanitising.

Community grants enabled the of a native garden, building a propagation shed and expansion of our orchard.

The Minister for Education and local MP officially opened the STEM space and later in term 4 the Chief Executive visited the site.

Whole site literacy agreement implemented.

STEM problem-based inquiries as a pathway for student voice across R-7 in 2019 to build on the rigorous work achieved in this area in 2018.

SRC is to be established in term 2, 2019, to follow on from the Student Voice in Learning Partnership project that some yr. 5-7 students participated in 2018.

Results from NAPLAN and PAT tests have identified gaps in our student learning, which have been linked to the curriculum and will be addressed specifically in 2019.

Attendance was almost at 93% (92.7%), a pleasing result.

A more consistent approach to behaviour management procedures incorporating reinforcement of positive behaviour and a whole site implementation of "Play is the Way" a social emotional learning program.

#### **4.3. Finance Report – Antony Sheehan– Report tabled**

Antony talked through the report summarising the key points for each business. Actual outcomes for each of these for the financial year 2018:

- School – Surplus of \$81,000 - Over the next 3 years budgetary measures will be put in place to increase SDPS cash balances in line with the Education Departments recommendations.
- OSHC – Profit of \$34,400
- Canteen – Loss of \$3,300 (versus a forecast profit of \$900) This difference was due to \$2,500 less in sales and \$1,500 more COGS than forecast.

#### **4.4. Committees of School Businesses**

##### **1. Canteen Report – Mark Dunkin & Helen Morris – Report tabled (presented by Pauline Glover)**

Pauline outlined the report and highlights included:

- Continued use of Munch Monitor for online canteen ordering
- Continued provision of lunch service to Christ-the-King school
- The number of sales from both ordering and over the counter maintained.
- Amanda Gotts (newly appointed canteen manager 2019) has resigned. We will hopefully have a new manager ready for the start of term 2, 2019. Michelle Musson will be the acting Manager until a new Canteen Manager is employed.
- Pauline thanked the committee, staff and volunteers for their continued support

##### **2. OSHC Report – Pauline Glover (for Kristy Allen) – Report tabled**

Pauline spoke about the past year and briefly on achievements:

- ACECQA quality standards assessment has been completed recently and they are awaiting report.
- Reviewed and updated OSHC Policies and Procedures.
- Streamlined enrolment processes for Vacation Care periods.
- Increased site capacity to facilitate greater attendances.
- Developed a financial reporting of the service to allow for four definitive reporting periods throughout the year.

- Wished the Director well for the birth of her baby girl Rylee and welcomed an acting Director for the first 6 months of 2019.
- Thank you to all the advisory committee members and the dedicated and committed educators.

**3. Uniform Shop Report – Michelle Devaliant – Report tabled**

**5. Other Committees Appointed by Council**

**5.1. Parents and Friends – Report Tabled**

**5.2. Fundraising – Report Tabled**

Raised over \$12,203.57 across 9 events in 2018.

**5.3. Facilities Development – Des Hurst – Report Tabled**

Achievements were:

- Installed blinds in rms 16,18 and STEM lab and OSHC office
- Removed rotting and rusted veranda and pergola.
- Secured sponsorship from Bunnings and landscaped the gardens each side of the STEM outside space.
- Painted the remaining rebound wall near building 3.
- Planted native shrubs along entrance on Ross st.
- Established and equipped a STEM kitchen in collaboration with Helen Morris.
- Secured State Cabinet approval for all proceeds from possible sale of surplus land to go toward facilities improvement at the school.
- Secured funding to replace the rusted roofs on building 1 and 2 during 2019.

**IT – Des Hurst – Report Tabled**

Achievements for 2018 were:

- Implemented a school wide digital technology scope and sequence to support STEM curriculum.
- Outsourced website hosting and a new look website to be managed by Suzanne Thomas
- New printers installed in buildings 2, 3 and 4.

**5.5. Sports Committee – Nina Sheehan – Report Tabled**

Aim of committee is to maximise engagement and enjoyment of all students through participation in school sport.

**5.6. 50<sup>th</sup> Anniversary Committee – Pauline Glover – Report Tabled**

Purpose of committee is to plan and organise the celebrations for the 50<sup>th</sup> anniversary year for SDPS

**5. Election of School Councillors**

**Chairperson Pauline Glover closed this section of the AGM.**

**Chairperson handed over to Principal, Sam Winters.**

**5.1 Continuing Council members until 2020**

Antony Sheehan, Katherine Matthews, Samantha Hards, Michelle Devaliant

**5.2 Council members whose term is complete in 2019**

Katrena Roberts, Nina Sheehan, Pauline Glover, Kristy McRae, Alison Berends, Tony Lennon, Sally Pavic, Mark Dunkin

**All positions declared vacant**

**Election of 2019/2020 Governing Councillors:**

<b>Continuing Councillors</b>	<b>Term</b>	<b>End Date</b>
Antony Sheehan	1 Year	2020
Katherine Matthews	1 Year	2020
Sam Hards	1 year	2020

Michelle Devaliant	1 year	2020

**Sam Winters called for new nominations: (Listed in table below)**

<b>New Council Members</b>	<b>Term</b>	<b>End Date</b>
Katrena Roberts	2 years	2021
Nina Sheehan	2 years	2021
Kristy McRae	2 years	2021
Alison Berends	2 years`	2021
Sally Pavic	2 years	2021
Sharon Smith	2 years	2021

**All new members elected unopposed.**

**1 Community Member Nomination: Pauline Glover was elected unanimously.**

**CLOSE OF AGM.** Meeting closed 9.00pm

## **REPORT FROM THE CHAIRPERSON - GOVERNING COUNCIL**

As stated in the Constitution, I am required to report to the Annual General meeting on the proceedings and operations of the Council for the period since the date of the previous Annual General meeting. It has been an honor and privilege to serve as your Governing Council chairperson over the past twelve months. This has been my third year in the position and has allowed for some consolidation and continuity. The following are the highlights of the year followed by a presentation of the outcomes of proceedings from the Council meetings of March 2019 – February 2020. These motions are presented in a chronological order from the meetings. The report below is the one that the chairperson submitted as required in the annual report by the Department of Education and Child Development.

### **Governance**

- Used Governing Council structures and processes and DECD standing orders to ensure effective and efficient Council meetings
- The chair of Council was a member of the panel to interview for the new principal
- Continued to maintain a close and collegial working relationship with the newly appointed Principal
- Chair of Governing Council met with local politicians about DfE funding to improve facilities at the school. In collaboration with the new principal we have been able to get more funds to refresh and update our buildings and amenities. Finally we will be getting toilet facilities that are in line with current requirements.
- We were granted permission from the Department to sell some land that was surplus to our requirements and which was designated 'out of bounds' That has given us some money to continue upgrading in buildings and for resources.

### **Managing the businesses of the school**

- **Out of School Hours Care (OSHC)**
  - Worked with the Director of OSHC to increase student capacity for before and after school care and vacation care places
  - Worked to improve the Australian Children's Education and Care Quality Authority (AECQA) National Quality Standards. We now meet every standard.
  - We have passed all food, health and safety inspections
  - Introduced a new system called Fully Booked for easy online bookings for parents who use the OSHC service
  - We have built strong relationships with children and parents
- **Uniform shop**
  - Continues to be open on limited basis as there is a dearth of volunteers
  - Maintained quality service to parents with high quality uniforms
- **Canteen**
  - Continued to provide a high quality service based on Rite Bite program
  - Welcomed a new canteen manager
  - Continuation of service to Christ the King School based on feedback and evaluation
  - Implemented formal contracts of employment for all paid canteen staff
  - Volunteers provide service in the canteen

- Students continue to be involved in menu development and helping with service in the canteen
- **Building and Grounds**
  - STEM projects implemented with outside organizations across all classes. Presentation of projects with industry partners highly creative and successful.
  - Much building and renovation activity which will be ongoing in to 2020.
- **Other**
  - Worked with and active and successful fundraising committee. The funds raised from 2019 are yet to be fully allocated but will be used for a large project.
  - Chairperson has attended assemblies, graduation, school concerts and sports day and had the privilege and honor of presenting awards and giving an address at graduation.
  - Recognised one outstanding volunteer in 2019 who has given 10 years' service to the OSHC advisory committee and had their name added to the plaque from the Office for Volunteers.
  - Conducted a Spring Fair for the school's 50<sup>th</sup> anniversary which was a huge success thanks to a small team of volunteers so ably lead and organized by Kristy McRae
  - Celebrated the 50<sup>th</sup> anniversary of the school with an alumni event that was very successful
  - Published a year book for 2019 with thanks to Nina Sheehan, the editor.
  - Contributed information to the school newsletter
  - Continued to maintain membership of the South Australian Association of State School Organisations Inc

Reflecting back on the year it has again been a very busy one with a new principal and a Council that worked well together for the good of the school. Your Governing Council for 2019 has been myself as the Chairperson, Katrena Roberts (Deputy Chairperson), Antony Sheehan (Treasurer) Michelle Devaliant (Secretary), Sam Winters (Principal), Christie Evans (Teacher Representative), Samantha Hards, Alison Berends, Kristy McRae, Sharon Smith, Katherine Matthews and Nina Sheehan. A wonderful group of volunteers all with different areas of expertise who have met twice a term to attend Council meetings to ensure the governance of the school. We farewell Kristy McRae this year as she joins her child's kindergarten committee. Thank you to all who have been on Council this past year. My thanks to Katrena Roberts, the deputy chairperson for covering for me when I was away on leave. I thank you all for your support and attendance at Council meetings and your commitment to the functions of Council as outlined in the Constitution.

As we now move to our 51<sup>st</sup> year of education we are in a time of uncertainty and unprecedented waters. One thing is clear that we will survive the effects of the virus that is sweeping the world and we will move forward. We will have new and exciting teaching spaces, better outdoor areas and exciting STEM projects with our industry partners.

We must continue to work together to inspire our children and make them the best they can be.

**Dr Pauline Glover, Chairperson Governing Council**  
**22 March 2019**

**SEAVIEW DOWNS PRIMARY SCHOOL GOVERNING COUNCIL**  
**LIST OF MOTIONS**  
**From 19/2/2019 to 10/12/2019**

**Meeting 19/2/2019**

**Motion 3.1.1** Governing Council approves changing the contract for canteen employee, Michelle Musson from a casual Level 1 arrangement to a part-time Level 1 Fast Food Employee arrangement for the period 25<sup>th</sup> February 2019 up to and including 27<sup>th</sup> September 2019 with:

- the ordinary hours of work being an average of 13 hours a week based on a roster of a minimum of 35 hours per year.

And any changes in hours, including additional hours of work, to be negotiated, as required, and in accordance with the Fast Food Industry Award 2010

Moved: Sam Winters; Seconded: Michelle Devaliant; Carried.

**Motion 3.2.1** Governing Council approve the April Vacation Care Program.

Moved: Pauline Glover; Seconded: Sam Winters; Carried.

**Motion 3.2.2** Governing Council approve the April Vacation Care budget.

Moved: Pauline Glover; Seconded: Antony Sheehan; Carried

**Motion 4.1.1** Governing Council supports the sale of surplus land for school improvements.

Moved: Pauline Glover; Seconded: Michelle Devaliant; Carried

**Motion 6.2.1** Governing Council approve the Sports Day raffle as a fundraising event for 2019.

Tickets would be distributed prior to and sold on the day. The raffle itself would be drawn on Sports Day, Friday 5<sup>th</sup> April, Week 10, Term 1.

Moved: Michelle Devaliant; Seconded: Alison Berends; Carried

**Motion 6.2.2** Governing Council approve a lamington and Hot Cross Bun drive as a red food fundraising event for 2019. Ordered goods would be distributed in Week 11, Term 1.

Moved: Michelle Devaliant; Seconded: Alison Berends; 3 FOR, 4 AGAINST, 2 ABSTAINED. Not carried.

**Motion 6.2.3** Governing Council approve a Mother's Day Stall as a fundraising event for 2019. The stall would be held at school on Wednesday 8<sup>th</sup> May (Week 2, Term 2).

Moved: Michelle Devaliant; Seconded: Alison Berends; Carried

**Motion 6.2.4** Governing Council approve a school disco as a fundraising event for 2019. The disco would be held on Friday 21<sup>st</sup> June, (Week 8, Term2).

Moved: Michelle Devaliant; Seconded: Alison Berends; Carried

**Motion 6.2.5** Governing Council approve a Father's Day Stall as a fundraising event for 2019. The stall would be held on Wednesday 28<sup>th</sup> August (Week 6, Term 3).

Moved: Michelle Devaliant; Seconded: Alison Berends; Carried

**Motion 6.2.6** Governing Council approve a Fun Run as a fundraising event for 2019. The Fun Run would be held on Thursday 26<sup>th</sup> September, (Week 10, Term3).

Moved: Michelle Devaliant; Seconded: Alison Berends; Carried

**Motion 6.2.7** Governing Council approve a Christmas evening as a fundraising event for 2019. The evening would be held on Friday 6<sup>th</sup> December (Week 8, Term 4).

Moved: Michelle Devaliant; Seconded: Alison Berends; Carried

**Motion 6.2.8** Governing Council approve the release of up to \$200 to buy prizes for the 2019 Sports Day Raffle.

Moved: Michelle Devaliant; Seconded: Alison Berends; Carried

**Motion 6.2.9** Governing Council approve the release of up to \$700 to buy stock for the 2019 Mother's Day Stall.

Moved: Michelle Devaliant; Seconded: Alison Berend ; Carried

**Motion 6.2.10** Governing Council approve the release of up to \$200 to buy a flat plate BBQ and an accompanying gas bottle.

Moved: Michelle Devaliant; Seconded: Alison Berends; Carried

#### **Meeting 21/5/2019**

**Motion 3.2.1** Governing Council approve the July Vacation Care Program.

Moved: Katherine Matthews; Seconded: Alison Berends; Carried.

**Motion 3.2.2** Governing Council approve the July Vacation Care budget.

Moved: Antony Sheehan; Seconded: Alison Berend; Carried

**Motion 5.4.1** Governing Council approves the 2019 School Budget indicating a surplus of \$256k, as recommended by the Principal. Refer to the tabled final annual budget.

Moved: Antony Sheehan; Seconded: Alison Berends; Carried.

**Motion 5.4.2** Governing Council approves deleting Mark Dunkin's financial authority delegation on the Canteen operating account.

Moved: Antony Sheeha ; Seconded: Samantha Hards; Carried.

**Motion 5.4.3** Governing Council accept the Terms of Reference for the Finance Advisory Committee.

Moved: Antony Sheehan; Seconded: Alison Berends; Carried.

**Motion 6.2.1** Governing Council approves the release of \$600 (retrospectively) for Walk To School breakfast expenses.

Moved: Michelle Devaliant; Seconded: Katherine Matthew; Carried

**Motion 6.2.2** Governing Council approves the release of \$500 for expenses related to the School Disco.

Moved: Michelle Devaliant; Seconded: Katherine Matthews;  
Carried

**Motion 6.2.3** Governing Council approves the release of up to \$700 to buy stock for the 2019 Father's Day Stall.

Moved: Michelle Devaliant; Seconded: Katherine Matthews;  
Carried

**Meeting 25/6/2019**

**Motion 3.2.1** Governing Council supports that Kate MacPherson's employment level will change from 6.1 to 5.1 (as per the Children's Service Award) from 22<sup>nd</sup> July to 27<sup>th</sup> September 2019, for 25 hours per week.

Moved: Pauline Glover; Seconded: Sam Winters; Carried.

**Motion 8.1.1** Governing Council supports a School Closure Day on 21<sup>st</sup> October 2019.

Moved: Pauline Glover; Seconded: Katrena Roberts; Carried.

**Meeting 13/8/2019**

**Motion 3.2.1** Governing Council approve the proposed October Vacation care Budget.

Motion not presented to Governing Council

**Motion: 3.2.2** Governing Council to approve the October Vacation Care Program.

Moved: Pauline Glover; Seconded: Sam Winters; Carried

**Motion 3.2.3** Governing Council to approve a one-year trial of Fully Booked System starting in Term 4, 2019.

Moved: Pauline Glover; Seconded: Antony Sheehan; Carried

**Motion 3.2.4** Governing Council to support the decision to employ either a permanent or casual Assistant Director at a Level 5.1 for 25 hours a week.

Motion not presented to Governing Council

**Motion 3.2.5** Governing Council to approve either a casual Level 5.1 Contract for an Assistant Director or a Permanent Assistant Director4 Level 5.1.

Motion not presented to Governing Council

**Motion 3.2.6** Governing Council to employ Robert Allen as an unqualified staff member as a CSE Level 1.1 (as per the Children Service's Award) to start immediately.

Moved: Pauline Glover; Seconded: Michelle Devaliant; Carried

**Motion 6.2.1** Governing Council to approve the release of \$200 for Fun Run expenses.

Moved: Michelle Devaliant; Seconded: Alison Berends; Carried

**Motion 6.2.2** Governing Council to approve the release of up to \$450 to cover the cost of screen printing the fundraising hi-vis vests.

Moved: Michelle Devaliant; Seconded: Katherine Matthews;  
Carried

**Meeting 17/9/2019**

**Motion 3.2.1** Governing Council approves the position of Assistant Director OSHC at Level 5.1 under the Children Services Award at 25 hours per week.

Moved: Sam Winters; Seconded: Michelle Devaliant; Carried

**Motion 3.2.2** Governing Council approves the Job and Person Specification of a Level 5.1 as defined by the Children Service's Award.

Moved: Sam Winters; Seconded: Katrena Roberts; Carried

**Motion 3.2.3** Governing Council approves the rollover of Kate MacPherson's current contract until the appointment of the Assistant Director position is made and the appointee has commenced.

Moved: Sam Winters; Seconded: Michelle Devaliant; Carried

**Motion 3.2.4** Governing Council approves the rollover all current casual contracts (Tom Heritage, Kerry Matthews, Georgie Steiner, Madison Moser and Emily Mooney Doe) as they will expire on the 30<sup>th</sup> of September 2019.

Moved: Sam Winters; Seconded: Michelle Devaliant ; Carried

**Motion 3.2.5** Governing Council approve that OSHC meet the payment of \$0.88 cents per EFT transaction for families.

Motion not presented to Governing Council

**Motion 5.4.1** Governing Council accept the audit findings for OSHC and the corrective action and timelines provided by the principal.

Moved: Sam Winters; Seconded: Katrena Roberts; Carried

**Motion 5.4.2** Governing Council approve the increase of the school credit card (held in the name of Audra Nesbit) from \$1000 to \$4000.

Moved: Sam Winters; Seconded: Michelle Devaliant; Carried

**Motion 5.4.3** Governing Council accept the tabled (Period 7) reports for school, canteen and OSHC.

Moved: Sam Winters; Seconded: Michelle Devaliant; Carried

**Motion 5.4.4** Governing Council approves the delegations recommended by the Principal. Refer to the tabled financial delegations listing for 2019.

Moved: Katrena Roberts; Seconded: Michelle Devaliant; Carried

### **Meeting 19/11/2019**

**Motion 3.2.1** Approval of the budget for Dec/January Vacation Care Program.

Moved: Pauline Glover; Seconded: Antony Sheehan; Carried

**Motion 3.2.2** Approval of the December/January Vacation Care Program.

Moved: Pauline Glover; Seconded: Antony Sheehan; Carried

**Motion 3.2.3** Approval for the rollover of Kristy Weekley's contract Director Level 6.3 from the 31<sup>st</sup> of December 2019 until 31<sup>st</sup> December 2020.

Moved: Pauline Glover; Seconded: Antony Sheehan; Carried

**Motion 3.2.4** Governing Council approve the 2019 OSHC budget, as presented to the Finance Advisory Committee.

Moved: Sam Winters; Seconded: Pauline Glover; Carried

**Motion 3.3.1** Governing Council approve the implementation of QKR as the School Uniform Shop and School Canteen online ordering application.

Moved: Michelle Devaliant; Seconded: Antony Sheehan; Carried

**Motion 6.2.1** Governing Council approve the release of \$500 for the purchase of Fun Run prizes.

Moved: Michelle Devaliant; Seconded: Pauline Glover; Carried via email

**Motion 6.2.2** Governing Council approve a Christmas raffle as a red food fundraising event (to be drawn on Friday 6<sup>th</sup> December).

Moved: Michelle Devaliant; Seconded: Pauline Glover; Carried via email

**Motion 6.2.3** Governing Council approve the release of \$200 for the purchase of Christmas raffle prizes and supplies for the BBQ.

Moved: Michelle Devaliant; Seconded: Pauline Glover; Carried via email

**Motion 6.2.4** Governing Council approve the release of \$100 for the purchase of a present for Trevor Squire.

Moved: Michelle Devaliant ; Seconded: Pauline Glover; Carried via email

**Motion 8.6.1** Governing Council approve polling the school community regarding a \$10 increase in the M and S Fees, from \$350 to \$360.

Moved: Samuel Winters; Seconded: Pauline Glover; Carried via email

#### **Meeting 10/12/2019**

**Motion 4.2.1** Governing Council support the increase of Materials and Services Fee to \$360 in accordance with the result of the school poll.

Moved: Antony Sheehan; Seconded: Alison Berends; Carried

**Motion 5.4.1** Governing Council approves the write off unrecoverable debts totalling \$670 in accordance with the recommendation of the Principal.

Moved: Antony Sheehan; Seconded: Alison Berends; Carried

**Motion 5.4.2** Governing Council approve the Interim School Budget for 2020.

Moved: Pauline Glover; Seconded: Nina Sheehan; Carried

**PRINCIPAL'S ANNUAL REPORT on 2019 to GOVERNING COUNCIL**

The Principal's report is found as an attachment at the back of the report. We have presented the report that was sent to the Department of Education.

## Finance Advisory Committee Report for calendar year 2019

The school, OSHC and canteen businesses of Seaview Downs Primary School are well positioned at the end of 2019. Incoming principal Sam Winters has had a profound impact on the school in his first year at SDPS with noticeable growth in student enrolments and improvements in school facilities on the near horizon.

A few summary points to the end of 2019 for each of the businesses:

### School Finances

- A \$16k surplus was recorded at the end of 2019. From a budget point of view the 2019 school finances were unremarkable. More students than budgeted for meant a greater Resource Entitlement Statement (\$85k), but this was offset by greater salary expenditure (\$246k). Part of this spend was due to an error with the initial budget which left \$60k out of the salary budget, but further salary variances were mainly related to TRT discrepancies from the department.
- Balances of \$165k in SASIF accounts and \$24k cash at bank were recorded at the end of 2019 with a \$2.2k debt owing at Debt Collection (5 families). Further budgetary measures will continue to be put in place to increase SDPS cash balances in line with the Education Departments recommendations. The Department would like all schools to maintain cash balances  $\geq$  10% of the total Resource Entitlement Statement, which based on the 2019 numbers would be approximately \$250k of \$2.5M.

### Canteen Finances

- A loss of \$9.1k versus a forecast profit of \$0.7k was observed for 2019. This differential was primarily due to \$11k less than forecast sales (\$54k versus \$65k forecast).
- The Canteen has had a challenging year with the majority of this deficit linked to the downturn in sales (Feb/March/April) when in transition mode from the previous management. In the latter part of the year once stabilised, sales picked up and the Canteen was able to demonstrate its financial viability once more. For Periods 10 and 11 there was a surplus of \$1.5k and \$0.9 respectively, but the expected deficits in Periods 12 & 13 increased the overall yearly deficit to \$9.1k. Sales in early 2020 will be on close watch by Governing Council to ensure the Canteen remains a viable business.
- To the end of 2019 there was \$2.1k cash at bank, down from \$9.2k at the end of 2018. The cash position of the Canteen needs close monitoring in 2020.

### OSHC Finances

- A net profit of \$53.5k was recorded for 2019, well above the forecast surplus of \$10k. This increased surplus was predominantly due to both increased attendances (+\$16.5k) and reduced employee cost expenditure (-\$18k).
- To the end of 2019, there was \$82.7k cash at bank, \$58k in SASIF account with \$1.7k owing in receivables. This was compared to \$36k (cash), \$27.4k (SASIF) and \$1.2k (Receivables) at the end of 2018.
- Kristy Weekly and Kate Macpherson continue to run a very efficient OSHC business for SDPS. Importantly, a mid-year assessment of the SDPS OSHC service charges compared to other schools highlighted that SDPS is very much on the lower side of the scale, which is further testament to the efficient service that Kristy & Kate maintain for the school

Seaview Downs Primary School is in a healthy financial state. With increasing student numbers forecast for 2020 (an increase by 50 up to approximately 300), and guaranteed plans for improving infrastructure and facilities at the school on top of the 2018 built STEM facility, the outlook is very positive for the students, teachers and broader community of Seaview Downs. In excess of \$2M will be spent on SDPS infrastructure in the coming 2-4 years which will give the school a huge facelift. I'd personally like to thank our tireless and committed chairperson Pauline Glover for her work on school council as well as our first year principal Sam Winters. Further, thanks to the contribution of other council members and volunteers who all do their small bit for the school to make it a better place for our kids.

Antony Sheehan, Treasurer

22 March 2020

# **COMMITTEES OF SCHOOL BUSINESSES**

**Canteen**

**Out of School Hours Care**

**Uniform Shop**

# CANTEEN ADVISORY COMMITTEE 2019

## TERMS OF REFERENCE

### 1. Title of committee

Canteen Advisory Committee

### 2. Purpose of the committee

The committee helps the canteen by liaising with the Governing Council and advising on, and assisting with, the following:

- Ensuring a good supply of reasonably priced and healthy food
- Organising and encouraging volunteer assistants for the canteen
- Resources that are needed in the canteen
- Review and updating of the canteen policy
- Ensuring the canteen complies with all relevant legislation, including the Work Health and Safety Act 2012 and the Food Act 2001

### 3. Membership

All members of the school community are welcome and able to be a part of this committee.

### 4. Meetings

The committee will meet once each term

### 5. Sharing information

This committee reports to the Governing Council and communicates updates through Skoolbag and notes home to parents.

## 2019 ACHIEVEMENTS

- New Canteen management
- New Summer – Spring Menu with:
  - reduced pricing to increase canteen accessibility
  - additional menu items priced less than \$1.00
  - removal of items with very low sales
- Streamlining of Canteen Procedures to reduce staffing costs
- Comprehensive stock evaluation to ensure the Governing Council has a clear picture of Stock At Hand.
- New Volunteering schedule to facilitate volunteering by the community
- Re-arrangement of fixtures, fittings and equipment to provide operational benefits and create a more welcoming and aesthetically pleasing space
- Consolidation of suppliers to take advantage of cost savings and economies of scale
- Continued support of our students and families with allergies and food issues

- Continued assessment of our menu based on the Right Bite guidelines
- Revised the Terms of Reference

## **2020 OBJECTIVES**

- Introduction of an Autumn - Winter Menu that provides nutritious, seasonal menu options
- Engage with local schools that are without a canteen, in order to provide our services and thus increase revenue and profitability without significant additional cost
- Consistent canteen opening hours to foster reliability to our community
- Continued assessment of staffing levels to minimize costs
- Introduction of QKR online ordering system, which significantly reduces costs to the canteen, and provides operational ease to both parents and canteen
- Continued support of our students and families with allergies and food issues
- Continued assessment of our menu based on the Right Bite guidelines

**Sara Lloyd (Canteen Manager) and Pauline Glover**  
**March 2020**

# OUT OF SCHOOL HOURS CARE ADVISORY COMMITTEE 2019

## TERMS OF REFERENCE

- 1. Title of Committee**  
Out of School Hours Care Advisory Committee
- 2. Purpose of Committee:**  
To support and oversee the provision of quality out of school hours care for Seaview Downs Primary School
- 3. Membership**  
OSHC Director, School Deputy Principal, OSHC finance officer, a member of Governing Council plus any parent or member of the school community
- 4. Meetings**  
Meetings will be held once a term on Monday the week prior to the Council meeting. A chair will be appointed. Non committee members are not entitled to vote.
- 5. Sharing Information**  
This committee will report to the Governing Council.
- 6. Review**  
The next review of this committee is in December 2020.

## MEMBERSHIP

Chairperson : Pauline Glover  
OSHC Director: Kristy Weekley  
Member: Kathryn Faggotter  
Member: Sam Hards  
Member: Sue Matene

## 2019 ACHIEVEMENTS

- Continued to offer a high quality before and after school program
- Continued to develop and offer high quality Vacation care programs that include excursions
- Meeting the National Quality Standard when assessed and advising this on the school web site
- All staff have had regular performance appraisals.
- A huge improvement in Quality area 3 “physical environment” including painting of rooms, new equipment and new resources.
- Introducing a new system called Fully Booked to allow easy online bookings for parents and allowing OSHC to become debit free by introducing direct debit.
- Increasing average attendees in OSHC and VAC.
- Passing all food, health and safety inspections.
- Building strong relationships with children and families

## 2020 OBJECTIVES

- Having more professional development available for staff particularly in areas of behaviour and difficult conversations
- Gaining more knowledge around inclusion and additional needs children

- Programming more about different cultures, sustainability and the community.
- Continue in buying more resources to keep service looking new and fresh.
- Less turnover of staff and keeping continuity.
- Gaining more parent input into the program.
- For children's voice be heard when creating risk assessments
- Building children's knowledge around physical health.

### **THANK YOU**

Thank you to all of the advisory committee members for their dedication and continued efforts to providing a high quality Out of School Hours and Vacation Care service for our school community. Thank you to our committed and caring educators who have all made amazing contributions to the service throughout the year. This year we farewelled Kathryn Faggoter as she left the school after giving 10 years of service to the OSHC Advisory committee. She was recognized with a Premiers Volunteer award and her name is now on the Volunteers shield in the office.

**Kristy Weekley (OSHC Director) Pauline Glover**  
**22 March 2020**

# UNIFORM SHOP COMMITTEE 2019

## TERMS OF REFERENCE

### 1. Title of Committee

- Uniform Shop Committee

### 2. Purpose of Committee

- To provide a constant supply of affordable and appropriate uniform and school related items to the school community through the Uniform Shop and support SDPS in reviewing and applying the School Dress Code.

### 3. Memberships

- Any parent, friend or member of the school community

### 4. Meetings

- Seven meetings will be held throughout the school year, generally two will be held in Terms 1, 2 and 3 and one meeting will be held in Term 4.
- A quorum of three people must be met for all decisions made.

### 5. Sharing Information

- This committee will report to the Governing Council as necessary.

### 6. Review

- The Terms of Reference for this committee will be reviewed in two years (September 2018).

## 2019 ACHIEVEMENTS

- Established a new location for the Uniform Shop, in a room at the back of the Administration Building.
- Welcomed two new volunteers to the Uniform Shop.
- Continued to use Skoolbag and the school Newsletter to communicate to the school community
- Continued to provide over the counter service once a week, plus an additional opening during Week Zero
- Maintained various options for the school community to access the Uniform Shop, through over the counter sales, paper order forms and online ordering.
- Continued to supply the Front Office and OSHC with appropriate spare clothing when possible.

## 2020 OBJECTIVES

- To re-establish regular meeting times for the committee.
- To review the Terms of Reference.
- To transition our online ordering service from Munch Monitor to QKR.
- To recruit new volunteers to ensure the long term viability of the service.
- To encourage students to be responsible for their belongings and thus minimise lost property.

Michelle Devaliant  
17 March 2020

# **OTHER COMMITTEES APPOINTED BY COUNCIL**

**PARENTS AND FRIENDS**

**FUNDRAISING**

**SPORTS**

The Facilities committee and IT committee did not meet in 2019. They will re convene in 2020.

# PARENTS & FRIENDS COMMITTEE 2019

## 1. Title of committee

Parents and Friends

## 2. Purpose to the committee

The purpose of this committee is to compliment education at SDPS by enhancing the experience for parents and friends of the school community. This is achieved by providing a supportive forum to discuss topics in a flexible and friendly environment.

## 3. Membership

All members of the school community are welcome and able to be a part of this committee.

## 4. Meetings

Meetings are informal and are held every Wednesday morning during school terms in the OSHC building.

## 5. Sharing information

This committee reports to the Governing Council and communicates events through Skoolbag and notes home to parents.

## 2019 Achievements

- The P&F committee met each Wednesday throughout 2019 for coffee.
- The needs of the school were always a priority and so we were often involved with fundraising projects such as organizing raffle tickets.
- We were able to help out if teachers or other school community members needed help with tasks such as wrapping Christmas books for a class
- We combined the Mother's Day and Father's Day stalls with our coffee mornings (many members are also on the fund raising committee).
- Great friendships have formed through P&F and especially for junior primary parents or new parents to the school it remains a strong platform for getting to know the school community and enhancing the journey for parents and children. We welcomed the new parents for 2020 during transition week with a morning tea.
- We were actively involved in the Spring Fun Fair which was a huge success and a great exercise in community participation.

## 2020 OBJECTIVES

- Continue to meet for coffee in the same place in 2020 and promote this to new parents
- Find out what parents are looking for from this committee – is the casual chance to connect to other parents enough in itself?
- Follow up with the school about supporting better and more effective recycling in the school

- Assist the school community when requested with fund raising and supporting teachers
- Review our Terms of Reference.

**Alison Berends**  
**17 March 2020**

# FUNDRAISING COMMITTEE 2019

## TERMS OF REFERENCE

### 1. Title of Committee

Fundraising Committee

### 2. Purpose of Committee

To initiate, organise and implement fundraising events, for which all proceeds will be directed towards Seaview Downs Primary School projects or programs, or any other charity as deemed fit by the Fundraising Committee and Governing Council.

### 3. Membership

Any parent, friend or member of the school community  
A representative of Governing Council must be on the committee.

### 4. Meetings

Seven meetings will be held throughout the school year, generally two will be held in Terms 1, 2 and 3 and one meeting will be held in Term 4.

A quorum of three people must be met for all decisions made.

### 5. Sharing Information

This committee will report to the Governing Council as necessary.

### 6. Review

The Terms of Reference for this committee will be reviewed in two years (March 2020).

(These Terms of Reference have not been ratified by Governing Council)

## MEMBERSHIP

Position	Name
Member	Alison Berends
Member	Simone Dalgairns
Member	Michelle Devaliant
Member	Katherine Matthews
Member	Kristy McRae
Member	Sally Pavic
Member	Katrena Roberts

## 2019 ACHIEVEMENTS

- Raised over \$7,000.00
- The Walk To School Breakfast was run by the Fundraising Committee, instead of the Canteen.

In total, 9 fundraising events were held throughout the year.

Event	Revenue	Expenditure	Profit
Sports Day Raffle	\$1,012.82	\$771.77	\$241.05
Walk To School Breakfast	\$907.00	\$527.23	\$379.77
Entertainment Books	\$1,489.09	\$1,043.64	\$445.45
Mother's Day Stall	\$1,145.20	\$761.81	\$383.39
School Disco	\$1,742.00	\$320.02	\$1,421.98
Father's Day Stall	\$1,102.80	\$668.67	\$434.13
Fun Run	\$3,781.90	\$544.44	\$3,237.46
Christmas Picnic	\$460.00	\$42.00	\$418.00
Christmas Raffle	\$823.00	\$119.55	\$703.45
<b>TOTAL PROFIT FROM EVENTS</b>	<b>\$12,463.81</b>	<b>\$4,799.13</b>	<b>\$7,664.68</b>

After general expenses of \$644.91, the Fundraising Committee raised a total of **\$7, 019.77** in 2019.

## 2020 OBJECTIVES

- To have the Terms of Reference ratified by Governing Council.
- To see that 2019 fundraising profits are directed towards a project that would improve the outdoor facilities of Seaview Downs Primary School.
- To diversify the parent involvement in the Fundraising Committee.

## THANK YOU

Thank you to members of the committee for their efforts throughout the year and to other school community members that assisted with events. Thank you to all families that supported the fund raising efforts of this small committee.

## SPORTS ADVISORY COMMITTEE 2019

### Terms of Reference

#### 1. Title of committee

Sports committee

#### 2. Purpose of committee

The Sports Committee aims to maximise engagement and enjoyment of all students through participation in school sport. Through the use of clear and accurate communication, they will encourage all of the school community to become actively involved in the many facets of school sports.

#### 3. Membership

Open to any parent or member of the school community

Chairpersons	Nina and Antony Sheehan
Sports Coordinator/PE teacher	Nathan Bald
Member	Alison Berends
Member	Josh Charles
Member	Dana Gibson
Member	Katherine Matthews
Member	Sam Hards
Member	Kristy McRae
Member	Teya Carmichael

### 2019 Objectives & Achievements:

#### 1. Purchase some new uniforms for students to use in Representative Sport Competitions:

The School purchased some new Football Guernsey's and Numbered Sports Tops which can be used in a variety of team and individual sports by the student cohort.

#### 2. Oval Maintenance:

Investigated and passed on information to the Facilities Committee regarding the condition of the Oval. This has been an ongoing area of improvement.

The Cricket Pitch needs to be addressed further in 2020. Concerns and ideas were suggested in 2019 to improve the condition of the cricket pitch whilst still allowing the winter sports to use the oval safely.

### **3. Long Jump Sand Pit:**

The long jump pit needs edging constructed around it to contain the sand and minimise sand loss. Nathan Bald has spoken to the Principal, Sam Winters about this and action is being taken on this matter.

### **4. Improve Term 1 Sport involvement by Reception Students:**

Ideas:

- Introduce the sports registration forms in term 4 as a part of the orientation package.
- Explain Team app for reception and new students at orientation.

Note: We have not met to assess if any of the suggestions from the Sports Committee have helped.

### **5. Organise Coaches Folders for each Sport:**

An idea to organise folders for all sports and coaches that allow parents with little to no experience some basic rules and instructions for the students that they are coaching.

Note: This needs to be actioned and discussed at the first meeting for 2020.

### **6. Establish a consistent approach to recognising players, coaches and other volunteers in all Sports.**

Whole School Sports Assemblies were conducted in Terms 1, Term 3 and Term 4 to recognise all students involved in any School Sports, including SAPSASA competitions. The assemblies highlighted the increase in numbers of students involved in sport in 2019, and allowed for uniform recognition between sports.

Improved notification for parents in 2020 will further make these assemblies have a wider impact on student and parent involvement.

**Nina Sheehan, Co co-ordinator**  
**17 March 2020**



# Seaview Downs Primary School 2019 annual report to the school community



Government  
of South Australia  
Department for Education

Seaview Downs Primary School Number: 984

Partnership: Marion Coast

Name of school principal:

Samuel Winters

Name of governing council chairperson:

Dr Pauline Glover

Date of endorsement:

## School context and highlights

Seaview Downs Primary School enrolments increased from 245 in 2018, to 262 in 2019. We had ten classes from R-7. 2019 was a huge year of events and activities for the school and its people. We marked the 50th Year of Seaview Downs Primary School serving the public with staff, student and community events.

These activities included a former staff reunion in term 1, alumni get together in term 2, and a Spring Fair for the families and community early in term 4. The success of whole school events was due to exceptional organisation, persistence and effort by the Governing Council and its sub-committees, the staff, and all volunteers.

Our successful bi-annual school concert held in term 3 also offered opportunity to reflect with an appropriate 'Time After Time' theme.

The teaching staff concentrated on maintaining and extending student learning as identified in the Site Improvement Plan 2019-2021.

The primary focus was on developing in students a solid sense of number - to build student capacity when problem solving. Staff training and development was the focus for this area, to empower the staff to design cohort and individually specific number focused learning tasks from early 2020.

Retaining and extending literacy achievement through focus on text comprehension was a continued focus. Identifying learning intentions and success criteria when planning, and explicitly teaching reading facilitated student growth around this priority.

The Student Voice and STEM connections to problem-based learning were maintained. Former industry relationships were strengthened, and new partnerships developed with industry to give the students authentic links between their curriculum learning and future career prospects. Opportunities to problem solve through our Engineering Design Process with industry continues to receive positive feedback from teachers, students and families as 'real world' learning.

The Sports Day shield belonged to Tindu after a wild, windy dust swept morning of competition.

Students participated through many organised in and out of school sporting events. We had exceptional representation once again in SAPSASA sports events with many students competing throughout the year.

The student population grew as the year went on. Students enrolled constantly throughout the year, setting the school up for an increase in classes for 2020. This growth reflected the broader school community we served in 2019 – Dynamic, Growing, Enthusiastic and Involved.

## Governing council report

Used Governing Council structures and processes and DECD standing orders to ensure effective and efficient Council meetings. The chair of Council was a member of the panel to interview for the new principal.

## Improvement planning - review and evaluate

Our three priorities from 2019-2021 included:

- 1) Increasing student achievement in numeracy, particularly the number strand for all students.
- 2) Increase student achievement in Reading Comprehension across the school.
- 3) Student voice is evident in the design of STEM/ problem-based learning across the school.

In 2019, to meet our challenges with the associated priorities we:

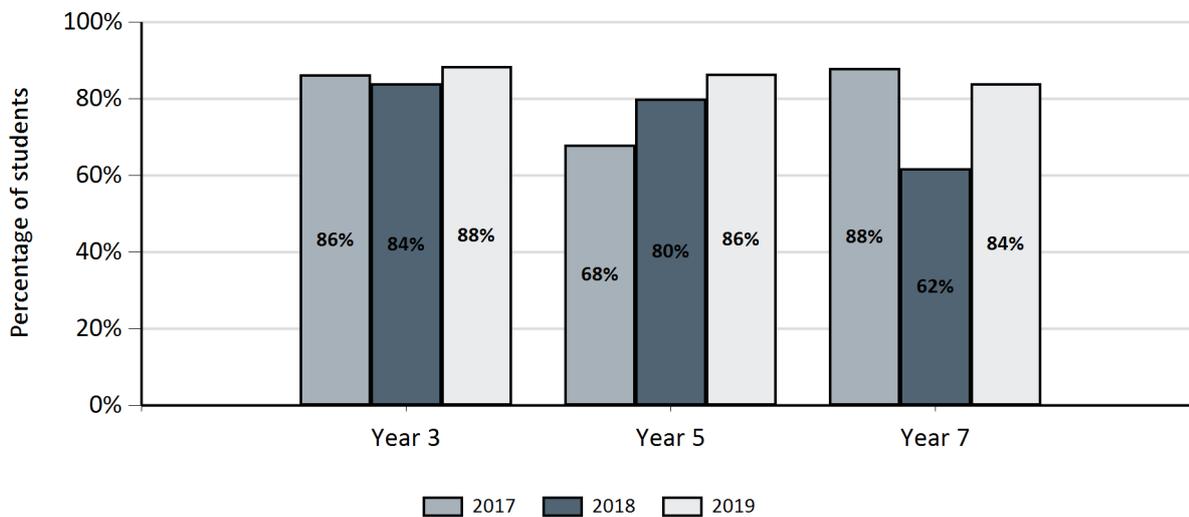
- Implemented a fortnightly teacher professional development routine as guided by the numeracy guidebooks – to ensure teachers could design learning following the Big Ideas in Number sequence, focusing on mathematical processes and strategies. Each fortnight teachers used resources identified in the numeracy guidebooks to support critical thinking and planning for number learning R-7. To ensure the teacher learning has impact on achievement in 2020 we aim to continue to implement targeted and explicitly structured lessons.
- Ensured our literacy practices were consistent across Junior Primary, Middle Primary and Upper Primary classes. We reviewed and updated our literacy agreement to ensure data collection and analysis could occur to group students for targeted comprehension support. We worked through Progressive achievement Tests, analysing students' individual challenges and planned for them through groups. We updated text resources for upper primary students to ensure diversity of text types and availability of material.
- Continued to partner with industries on problem-based learning, using our Engineering Design Process which enables students to collaborate with professionals in contextual ways. Each class engaged with at least one industry partner, enabling (through problem-based learning) students to form meaningful connections between curriculum learning and real-world career prospects.

## Performance Summary

### NAPLAN Proficiency

The Department for Education Standard of Educational Achievement (SEA) is defined as children and young people progressing and achieving at or above their appropriate year level. For NAPLAN, this is students achieving in proficiency bands 1 or more above the national minimum standard for reading and numeracy. The graph below identifies the percentage of non-exempt students enrolled in the school at the time of NAPLAN testing, who have demonstrated achievement in NAPLAN proficiency bands at or above the SEA for reading and numeracy.

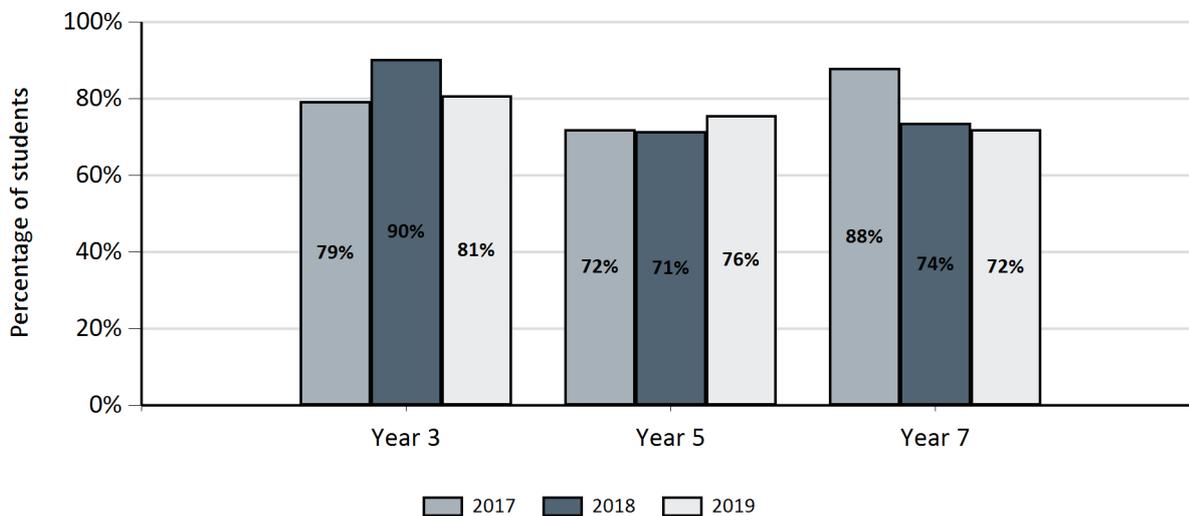
#### Reading



Data Source: Department for Education special extract from National Assessment Program Literacy and Numeracy (NAPLAN) SA TAA data holdings, August 2019.

\*NOTE: Reporting of data not provided when less than six students in the respective cohort. A blank graph may imply student count being less than six across all cohorts.

#### Numeracy



Data Source: Department for Education special extract from National Assessment Program Literacy and Numeracy (NAPLAN) SA TAA data holdings, August 2019.

\*NOTE: Reporting of data not provided when less than six students in the respective cohort. A blank graph may imply student count being less than six across all cohorts.

## NAPLAN progress

The data below represents the growth of students from 2017 to 2019 in the NAPLAN test relative to students with the same original score, presented in quartiles.

### Reading

NAPLAN progression	Year 3-5	Year 5-7	State (average)
Upper progress group	29%	45%	25%
Middle progress group	57%	30%	50%
Lower progress group	14%	25%	25%

Data Source: Department for Education special extract from Data Reporting & Analytics Directorate, August 2019.

\*NOTE: Reporting of data not provided when less than six students in the respective cohort (shown with an asterisk). Due to rounding of percentages, data may not add up to 100%.

### Numeracy

NAPLAN progression	Year 3-5	Year 5-7	State (average)
Upper progress group	19%	16%	25%
Middle progress group	56%	58%	50%
Lower progress group	26%	26%	25%

Data Source: Department for Education special extract from Data Reporting & Analytics Directorate, August 2019.

\*NOTE: Reporting of data not provided when less than six students in the respective cohort (shown with an asterisk). Due to rounding of percentages, data may not add up to 100%.

## NAPLAN upper two bands achievement

This measure shows the number of non-exempt students enrolled at the time of NAPLAN testing who have demonstrated achievement in the relevant NAPLAN higher bands.

	No. of students who sat the test <sup>^</sup>		No. of students achieving in the upper two bands		% of students achieving in the upper two bands <sup>**</sup>	
	Reading	Numeracy	Reading	Numeracy	Reading	Numeracy
Year 3 2019	26	26	10	5	38%	19%
Year 3 2017-19 average	28.7	28.7	12.0	7.7	42%	27%
Year 5 2019	37	37	14	3	38%	8%
Year 5 2017-19 average	32.3	32.3	7.3	4.0	23%	12%
Year 7 2019	25	25	5	2	20%	8%
Year 7 2017-19 average	30.7	30.7	7.0	4.7	23%	15%

Data Source: Department for Education special extract from NAPLAN SA TAA data holdings, August 2019.

<sup>^</sup>includes absent and withdrawn students.

\*Reporting of data not provided when less than six students in the respective cohort.

\*\*Percentages have been rounded off to the nearest whole number.

## School performance comment

Of the students who participated in the National Assessment Program Literacy And Numeracy (NAPLAN) the numbers of students achieving the expected level of achievement (the Standard of Educational Achievement) in 2019 was:

### NAPLAN READING

YEAR 3 - 23 students out of 26. Year 3 students had an increase in result from 2018.

YEAR 5 - 32 students out of 37. Year 5 students had an increase in result from 2018.

YEAR 7 - 21 students out of 25. Year 7 students had an increase in result from 2018.

### NAPLAN NUMERACY

YEAR 3 - 21 students out of 26. Year 3 students had a decrease in result from 2018 of 9%.

YEAR 5 - 28 students out of 37. Year 5 students had an increase in result from 2018.

YEAR 7 - 18 students out of 25. Year 7 students had a decrease in result from 2018.

The NAPLAN results do indicate our Site improvement Priorities as outlined in the 2019-2021 plan intend on improving numeracy - specifically number sense, which is a need as two cohorts declined in achievement result in 2019.

## Attendance

Year level	2016	2017	2018	2019
Reception	92.1%	92.4%	94.5%	94.3%
Year 1	90.7%	93.8%	93.5%	95.3%
Year 2	93.6%	91.3%	94.6%	91.6%
Year 3	93.2%	93.2%	92.1%	93.8%
Year 4	94.3%	92.5%	94.3%	92.0%
Year 5	94.1%	94.7%	93.1%	93.8%
Year 6	93.1%	93.4%	93.8%	90.7%
Year 7	93.7%	92.3%	92.7%	91.8%
Total	93.1%	92.9%	93.5%	92.9%

Data Source: Site Performance Reporting System (SPER), Semester 1 attendance.

Note: A blank cell indicates there were no students enrolled.

## Attendance comment

In 2019 92.9% was the school attendance rate achieved.  
There was 1.9% absence due to Family/ Social reasons.  
There was 2.7% absence due to Illness without certificate.  
There was 2.2% absence which was unexplained/ unsatisfactory.  
We acknowledge that a small number of students with significant health challenges does impact our data.

## Behaviour support comment

Students are supported to learn positive school community behaviours through whole school agreements and procedures. Play is The Way social and emotional development program and class agreements primarily pro-actively promote positive engagement and participation through learning about learning responsibly in our school.

The school has behaviour management procedures to ensure individuals who make poor choices have opportunities to think, learn and change.

The school has pro-actively managed to build an interoception space which students access when they feel bumpy, angry, unable to concentrate, have friendship challenges etc. The interoception space teaches appropriate responses to feelings. In 2019 there were seven suspensions and three take homes.

## Client opinion summary

### Parents:

89% of parents who responded agreed the school had an improvement initiative.  
93% of parents agreed that teachers had high expectations of the children.  
84% agreed that teacher treated the children fairly.  
87% agreed that teachers listened to their parental concerns.  
85% agreed their children felt safe at school.

### Students:

When asked to respond to readiness to learn 67% of students responded with a high level of academic self concept. Interestingly 50% agreed they had medium levels of perseverance.  
When asked about their engagement with school, 92% reported high emotional engagement with their teachers.

Into 2020 and beyond the school will endeavour to gain more responses to surveys from families. Feedback has been challenging to gather in 2019 as only small numbers of families respond to surveys, polls or other whole school/ site related data gathering activities. Sharing the data in meaningful ways through Governing Council and the school newsletter will hopefully promote more engagement in surveys.

## Intended destination

Leave Reason	School	
	Number	%
Employment	0	NA
Interstate/Overseas	4	7.1%
Other	1	1.8%
Seeking Employment	0	NA
Tertiary/TAFE/Training	0	NA
Transfer to Non-Govt School	2	3.6%
Transfer to SA Govt School	49	87.5%
Unknown	0	NA
Unknown (TG - Not Found)	0	NA

Data Source: Education Department School Administration System (EDSAS) Data extract Term 3 2019.

## Relevant history screening

All staff, TRTs, canteen & OSHC workers have clearances as part of their eligibility for employment and hard copies are on file in the Front Office. Governing Councillors hold current clearances  
 Outside providers all submit a hard copy of their clearances and these are also filed  
 Parent volunteers working with their own children no longer need a clearance but those with one have submitted a copy  
 Government contractors declare on the sign in sheet that they have clearances. Performers & guest presenters, STEM industry partners also present their certificates before interacting with children.

## Qualifications held by the teaching workforce and workforce composition

All teachers at this school are qualified and registered with the SA Teachers Registration Board.

Qualification Level	Number of Qualifications
Bachelor Degrees or Diplomas	25
Post Graduate Qualifications	4

Data Source: Department for Education HR Management Reporting System, extracted Term 3 2019.

Please note: Staff who have more than 1 qualification will be counted more than once in the above qualification table. Therefore the total number of staff by qualification type may be more than the total number of teaching staff.

### Workforce composition including Indigenous staff

	Teaching Staff		Non-Teaching Staff	
	Indigenous	Non-Indigenous	Indigenous	Non-Indigenous
Full-Time Equivalents	0.0	14.9	0.0	5.7
Persons	0	17	0	9

Data Source: Department for Education HR Management Reporting System, extracted Term 3 2019.

## Financial statement

Funding Source	Amount
Grants: State	2,552,348.60
Grants: Commonwealth	6,600.00
Parent Contributions	126,427.35
Fund Raising	7,019.77
Other	28.50

Data Source: Education Department School Administration System (EDSAS).

## 2019 school annual report: Tier 2 funding report\*

\*Tier 2 funding provides additional resources to support students who are unlikely to obtain the desired outcomes without further support.

Tier 2 funding section	Tier 2 category (where applicable to the site)	Briefly describe how the 2019 funding was used to improve the relevant Standard of Educational Achievement (SEA) outcomes	Outcomes achieved or progress made towards these outcomes
Targeted funding for individual students	Improved behaviour management and engagement	RAAP funded students were supported with SSO hours to manage regulation of learning behaviours and engagement in class programs.	Engagement in classrooms was possible due to SSO support.
	Improved outcomes for students with an additional language or dialect	Students in small groups received EALD support once per week.	Literacy goals were achieved for most students accessing the support.
	Improved outcomes for students with disabilities	Funding released the Deputy to work with teachers to create One Plans for students with Disabilities, and monitor goal achievement.	All students had SMARTAR goals regularly reviewed & updated each term
Targeted funding for groups of students	<p>Improved outcomes for</p> <ul style="list-style-type: none"> <li>rural and isolated students</li> <li>Aboriginal students</li> <li>numeracy and literacy including early years support</li> </ul> <p>First language maintenance and development Students taking alternative pathways Learning difficulties grant</p>	<p>A program focused on phonological awareness R-2 continued. Students with Disabilities &amp; Students with Learning Difficulties grants funded intervention program resources and SSO time to manage them.</p> <p>Reading &amp; Numeracy intervention programs included: Levelled Literacy Intervention, MultiLit, Quicksmart Math, TooSmart Maths. Satisfactory progress was made by all students involved and about half graduating from the respective programs. Funded our STEM focus with consumables purchased for problem based learning inquiries with industry partners.</p>	Students accessing support to reach agreed goals toward the SEA from R-7 continued to learn through intervention programs.
Program funding for all students	Australian Curriculum	Staff released to engage in Learning Design Assessment and Moderation training.	Staff trained in LDAM, A-E with applicable resources.
Other discretionary funding	Aboriginal languages programs initiatives	N/A	N/A
	Better schools funding	Funding for 10 students identified through NAPLAN as under SEA to access Quicksmart Maths program. Used to fund Student Support Officers to run programs for 210hours (30 x 7hrs).	Students achievement will be reflected in 2020 result for NAPLAN.
	Specialist school reporting (as required)	N/A	N/A
	Improved outcomes for gifted students	N/A	N/A
	Primary school counsellor (if applicable)	0.2 Well Being salary funded resources the Interoception learning space and time for the deputy to manage the wellbeing program.	Interoception space updated and used by students regularly with log in sheets.