

# Seaview Downs Primary School

## ICT Device Responsible Users Agreement

### Student Agreement

#### I agree to:

1. Treat the iPad with care by not dropping it, getting it wet or defacing it.
2. Report to the teacher if I drop or otherwise damage it.
3. Use the iPad *only* for research and learning purposes related to my school's curriculum.
4. Acknowledge and properly cite all information used from the Internet, and follow all copyright laws.
5. Inform an adult if I find inappropriate content or content that makes me feel uncomfortable.
6. Use email or chat *only* if directed by a teacher and follow both school and etiquette rules.
7. Be sure that my iPad is fully charged throughout the day by having it regularly returned and plugged into the charging trolley.
8. Keep all internet browsing history recorded.

#### I agree not to:

1. Use the iPad for chatting or *any* non-academic activities during class time.
2. Plagiarize by downloading and using information from the Internet without giving proper credit to the source.
3. Attempt to access inappropriate material using my iPad
4. Continue to look at inappropriate material if I find it by accident.
5. Pass on information about inappropriate material to other students.
6. Respond to mean, abusive or intrusive messages.
7. Use vulgar, derogatory or obscene language in any communication.
8. Give out my own or anyone else's personal information.
9. Leave my iPad unattended outside of the classroom or lend my iPad to friends or family members.
10. Download and install software, remove or alter existing programs or use any methods of hacking to change the iPad's original setup, or attempt to repair or modify it on my own.

Students who do not comply with this agreement will be subject to disciplinary measures in the following, but not necessarily in the order as listed:

1. Teacher consultation, with loss of use of the iPad for a length of time. Work will be completed by hand using pen and paper.
2. Notification to parents.
3. Loss of take home privilege for a period determined by the school Leadership Team.

***I understand that this iPad belongs to SDPS and is on loan to me. I have read and understand the responsibilities of the contract and SDPS expectations of usage. I agree to follow every policy.***

Student Name: .....

Student Signature: .....

Date: .....

## Family Agreement

- After rental is paid, the expectation is the student may take his or her iPad home **when required by their teacher**
- I understand that the iPad belongs to the school, and the school has the right to inspect any iPad, application or peripheral devices associated with the iPad for inappropriate behavior or materials.
- Internet connection at home is the responsibility of the family. SDPS iPads are configured to connect to any established network with a router.
- Absolutely no configuration changes will be allowed.
- The iPad assigned to each student is for his or her exclusive daily use.
- Students will have an ongoing “loan” of the iPad for the duration of their time in Year 6 and 7 and will return it to the school at the end of the year.
- Students must respect copyright on all intellectual property, including software, music, images, movies, and text.
- Students are not allowed to download and install any software. If there is a specific need to add any personal software, a request must be made and approved by the teacher or IT Technician.
- Making of or installation of unauthorized copies of copyrighted materials is strictly prohibited.
- Students should not access games, social media, inappropriate or adult websites. Supervision of this at school is the responsibility of staff and at home is the responsibility of parents.
- Students are expected to take good care of their assigned iPad and ensure that it is transported safely and/or stored securely when not in use. *Students are expected to keep the iPad in its protective case*
- Theft, loss or damage must be reported to the school immediately, and a police report made if appropriate.
- Maintenance of the iPad will be coordinated by the school and not by the student.
- I agree to assume liability for the cost of repair or replacement in the event of deliberate damage negligence or misuse while the iPad is at home, and any civil and criminal liability stemming from illegal use and distribution of copyrighted materials using a SDPS iPad

***I have read this agreement and accept my responsibility for the care and use of the iPad on loan to me from Seaview Downs Primary School.***

Student Name: .....

Parent/Carer Name: .....

Parent Signature: .....